**Minutes of the First Presbyterian Church of Evanston**

**Special Trustee Meeting**

**March 4th, 2018**

**Trustees in Attendance**: Bill Bolsen, Peter Steffen, Eleanor Ehresman, Carol Ivy, Tuah Jenta, Jide Nzelibe and Justin Bennett

The meeting was held in room 103 at roughly 11:00am, after Liz Ribiero’s appreciation party in Roy Hall.

Two topics were addressed.

**#1: Church Bus**: Peter Steffen handed out a new quote summary focusing in on vehicles that had additional wheel chair capacity. To start off Peter Steffen made a motion for the Trustees to approve the purchase of a new 2018 12 passenger mini-van with two additional wheel chair seats that could also adapt for normal use. Eleanor Ehresman seconded the motion and a discussion ensued. The group unamimously decided not to consider the 20 passengers and 24 passenger options due to Commercial Drivers License requirements and that additional rentals would still be required for large trips. The group focused on the new 12 passenger mini-bus in Peter’s motion as well as a similar mini-bus that was a 2015 with 11,000+ miles. It was ultimately decided with unanimous approval to purchase the new 2018 vehicle. The project will be finished off by Doug Hood and the Building and Maintenance Team.

**#2: Church Elevator**: The proposed contract between FPCE and the ThyssenKrupp elevator company was discussed. The discussion was based on a few changes to the contract that Elizabeth Warren felt were warranted. The contract needed to be signed and the $50,000. down payment for materials transmitted

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#2 – Church Elevator – Cont.

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by 3/10 if the project could be finished before the FPCE 150th Anniversary. The main concern voiced by the Trustees in attendance was the completion date guarantee. ThyssenKrupp had sent Jim Moore an email stating that if they had a signed contract and deposit the first week of March they felt reasonably confident that they could finish by the 1st of July. The Trustees felt that therefore they should be willing to add that verbiage to the contract. Jide Nzelibe and Bill Bolsen told the group that unintended circumstances can always come into play and that contract verbiage should be tempered by “good faith”. The Trustees decided that Jim should send to TK on Monday Elizabeth’s verbiage regarding a finish date and if TK agrees to it we can get it signed and Eleanor Ehresman can get a check to them before the 10th of March.

Bill Bolsen dismissed the group at 11:30am.

Respectfully submitted

Eleanor Ehresman Peter Steffen

Secretary Assoc. Secretary